

APPENDIX: MISCELLANEOUS LICENSES

Some occupations/activities requiring a license, registration, or certificate may actually be incorporated into the job duties of another occupation or may be used as part-time employment:

Certification/ License/ Permit/ Registration for:	Code of Iowa (IC) - or - Iowa Administrative Code (IAC)	Annual Fee (Dependent upon residency or # of years)	Licenses Active Dec. 31, 2003
Bull Breeder	IC - Chapter 163.40-47	\$10	2
Commercial Breeder	IC - Chapter 162	\$40	203
Hatchery (Chick Dealer)	IC - Chapter 168, IAC 21-60	\$10	106
Livestock Dealer	IAC - Chapters 21-66.1	\$50	251
Livestock (Dealer) Agent	IAC - Chapters 21-66.1	\$10	169
Livestock Market Dealer	IAC - Chapters 21-64	\$50	57
Livestock (Market) Agent	IAC - Chapters 21-66.1	\$10	5
Pig Dealer	IC - Chapter 163.30	\$5	66
Pig Dealer Agent	IC - Chapter 163.30	\$3	53
Poultry Buyer	IC - Chapter 197	\$3	5
Sheep Dealer	IC - Chapter 166.A	\$5	14

Additional information concerning requirements on the above occupations can be obtained by contacting:

**Animal Industry Bureau
Iowa Department of Agriculture and Land Stewardship
Wallace State Office Bldg 2nd Fl
Des Moines IA 50319
Phone: (515) 281-5305**

Bait Dealer	IC 481A.144 , 481A.145, 481A.63	\$31 or \$125 (non-res)	288
Commercial Fisherman	IC - Chapter 81.2 (482.4)	\$200 or \$400 (")	107
Fur Dealer	IC - Chapter 481A.94	\$225.50 or \$550.50 (")	45
Game Breeder	IC - Chapter 481A.60-62	\$15.50 or \$26 (")	682
Mussel Sheller	IC - Chapter 87.1 (481A)	\$100 or \$2,500 (")	0
Scientific Collector	IC - Chapter 481A.65	1-3 Yrs \$5/10/15	339(all)
Taxidermist	IC - Chapter 481A.126	\$15.50	444

Additional information concerning requirements on the above occupations can be obtained by contacting:

**License Section
Iowa Department of Natural Resources
Wallace State Office Bldg 2nd Fl
Des Moines IA 50319
Phone: (515) 281-5145**

APPENDIX: MISCELLANEOUS LICENSES CONTINUED

Construction Contractor Registration: Iowa Code, Chapter 91C, requires that all construction contractors working in Iowa who earn more than \$1,000 per year and who *DO NOT* work strictly on their own property, **MUST** be registered with the Division of Labor. This registration is a tracking device for the state to assure, insofar as possible, that all contractors are in compliance with the unemployment tax and worker's compensation laws of Iowa. All out-of-state contractors working in Iowa and whose contract is for \$5,000 or more must, in addition to registering, post a surety bond in the amount of five percent of the contract amount or \$1,000, whichever is greater or post a blanket bond for \$50,000 made payable to the Iowa Division of Labor. This is to assure that all fees, fines, or taxes which accrue to the State of Iowa as a result of the execution of said contract are paid prior to release of the bond.

**Labor Services Division
Iowa Workforce Development
1000 E Grand Ave
Des Moines IA 50319-0209
Phone: (515) 242-5869**

A **Notary Public** may also incorporate the job duties into those of a different occupation. In most instances, a notary public requires a commission and acts as an official, unbiased witness to the identity of another person. The purpose of the notary public is to prevent forgery and fraud. For additional information concerning notary publics contact:

**Notary Division
Secretary of State
Lucas State Office Bldg 1st Fl
Des Moines IA 50319
Phone: (515) 281-5204**

Private Employment Agency Licensing: The Code of Iowa, Chapter 94A, requires that a person (or business) operating as an employment agency obtain a license from the Labor Commissioner prior to transacting business lest he or she be found guilty of a serious misdemeanor. Employment agency transactions include helping applicants find work or helping employers find employees *when a fee is to be paid by the applicant*. Those employment agencies located within Iowa and those outside Iowa that target Iowa applicants and/or employers must obtain a license. This, however, does not include employee-leasing firms.

To become licensed, the private employment agency obtains the necessary paperwork from the Labor Services Division, properly completes and resubmits the required information back to the Division with a \$75 fee. The license must be renewed annually and runs from July 1 through June 30. To renew a license, the necessary paperwork and fee must be submitted to the Division of Labor.

**Labor Services Division
Iowa Workforce Development
1000 E Grand Ave
Des Moines IA 50319-0209
Phone: (515) 281-5915**